



SREE NARAYANA GURU COLLEGE OF COMMERCE

RE-ACCREDITED BY NAAC GRADE 'B' (CGPA:2.73)

(PERMANENTLY AFFILIATED TO THE UNIVERSITY OF MUMBAI & RECOGNISED BY UGC)

MANAGED BY : SREE NARAYANA MANDIRA SAMITI (REGD.)

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MINUTES

The following are the Minutes of IQAC meeting held in the Seminar Hall on 10.06.2015 at 3:00 pm. The agenda of the meeting was as below.

- To approve the minutes of the earlier meeting.
- To discuss and finalise AQAR 2014-15
- To discuss about the meetings with the stakeholders
- To discuss about the research paper publication and organizing of workshop/seminars in College.
- Any other matter.

The meeting started in time and following was the discussion for the same.

1. Principal Dr. Ravindran Karathadi welcomed all the IQAC members.
2. The following members were present for the meeting.

• Prin. Dr. Ravindran Karathadi	Chairman
• Prof. Mrs. Jayasree V.	Coordinator
• Shri. N. Sasidharan	Management Representative
• Shri. M.I.Damodaran	Management Representative
• Shri K Venkatramni	Local Society Member
• Prin. Dr. Gopalkrishnan	Local Society Member
• Prof. Hinduja Srichand	Teaching Faculty
• Mrs. Anuradha Raghuraman	Teaching Faculty
• Mrs. Khushboo Mehta	Teaching Faculty
• Mrs. Karishma Kasare	Teaching Faculty
• Shri Chandrasekharan	Superintendent
• Mr. Shaikh Jafar	Student Member
• Mr. Sunil Jaiswal	Alumni

3. The members approved the minutes of the last meeting of IQAC.
4. Mrs. Jayasree V. has explained that the AQAR for the year 2014-15 is in progress as the IQAC members have been divided for every Criterion and the data has been collected. Some data is to be searched, as College office was busy with the admission work, hence, the delay has happened. It was decided to complete the AQAR work by giving the priority and to submit it in time.

5. Mrs. Jayasree V. has proposed to have meetings with the stakeholders like students, parents, staff, alumni etc. to know the feedback about their view on curriculum aspects and other aspects to improve the quality of institution. Shri N. Sasidharan shown his interest to meet the stakeholders and it was decided to call the meetings in order and to take the feedback.
6. Mrs. Anuradha Raghuraman opined that the College is using the ISBN journal only for the conferences or seminars held in College, however, the ISBN journal can also be issued even for publication only. The opinion was appreciated and it was decided that this year WDC of College will initiate to issue one journal with the research papers containing the theme of status of women. It was also decided to collect the publication proceedings charges from the authors.
7. Mr. Srichand Hinduja, informed that department of commerce and IQAC are intending to organize one UGC sponsored National Level Seminar and for that proposal is getting ready to be submitted to UGC. However, it was decided that even if funds are not released by UGC, the College will host the national level seminar. Mrs. Jayasree V. informed that IQAC is also intending to have one workshop from the funds which has been already received for IQAC activities. It was decided to have State Level workshop at the earliest.
8. It was unanimously decided that all the class teachers should play the role of mentor and counselor for the respective class students. However, students use to approach for the help individually before it.
9. Mrs. Khushboo Mehta expressed that under N.S.S. activities the Adult education program can be introduced for the local people by arranging the classes in the evening time. However, it was found that N.S.S. unit is already involved with many other activities, hence, the Extension Activities Cell can take the charge of it. It was further decided that Ms. Reshma Khudabax will be informed to take the charge of the same.
10. Dr. Ravindran suggested that our students are from financially poor family and the Earn while learn schemes has created a very positive role on the development of needy students. He also said that the scheme should be further strengthen by appointing more number of students if possible. Every one agreed with it.

11. Mrs. Anuradha Raghuraman expressed that WDC is conducting various activities and along with that the program related to self defence should be conducted. It was decided that N.S.S. can play the role on the same.
12. Mrs. Khushboo Mehta suggested to form a Core Committee of students apart from Students Council for the activities of NUSSD. Shri N. Sasidharan suggested to identify the good students and form the committee under the leadership of Mrs. Khushboo Mehta.
13. Dr. Ravindran Karathadi informed that Mr. Chandrasekharan is getting retired this year and his services are required as being the most senior administrator, Mr. Chandrasekharan can help a lot in IQAC. It was requested to management to continue his services by forming some policy decision after his retirement and the same was accepted by management representative positively.

The meeting was concluded with the formal vote of thanks to the chair.


Principal
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